



# THABO MOFUTSANYANA DISTRICT IDP FRAMEWORK

THABO MOFUTSANYANA DISTRICT MUNICIPALITY 2026/2027

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## **ABBREVIATIONS, ACRONYMS AND DEFINITIONS**

<b>CDW</b>	<b>Community Development Worker</b>
<b>TMDM</b>	<b>Thabo Mofutsanyana District Municipality</b>
<b>PGDS</b>	<b>Provincial Growth and Development Strategies</b>
<b>IDP</b>	<b>Integrated Development Plan</b>
<b>MTSF</b>	<b>Medium Term Strategic Framework</b>
<b>PMDS</b>	<b>Performance Management and Development System</b>
<b>SADC</b>	<b>South African Development Countries</b>
<b>SDBIP</b>	<b>Service Delivery and Budget Implementation Plan</b>
<b>SDF</b>	<b>Spatial Development Framework</b>
<b>DDM</b>	<b>District Development Model</b>
<b>JPI</b>	<b>Joint Planning Initiative</b>
<b>MTDP</b>	<b>Medium-Term Development Plan</b>

## 1. INTRODUCTION

Section 27 of the Municipal Systems Act (Act 32 of 2000) stipulates the following regarding each framework for IDP:

- “(1) Each district municipality, within a prescribed period after the start of its elected term and after following a consultative process with the local municipalities within its area, must adopt a Framework for IDP in the area.
- (2) A framework referred to in subsection (1) binds both the district municipality and the local municipalities in the district municipality, and must at least
- a) Identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or any specific municipality.
  - b) Identify the matters to be included in the IDPs of the district municipality and the local municipalities that require alignment
  - c) Specify the principles to be applied and coordinate the approach to be adopted in respect of those matters; and
  - d) Determine procedures-
    - (i) For consultation between the district municipality and the local municipalities during the process of drafting their respective IDPs; and
    - (ii) To effect essential amendments to the framework

The framework is the most important directional document for aligning the planning process for IDPs among local municipalities and District.

The Framework as described by the Municipal Systems Act, 32 of 2000, outlines that the identification of plans and planning requirements needs to be clearly defined between the district and the local municipalities. It is pertinent that District Framework be guided by certain responsibilities, which are entrusted to the district municipalities in terms of legislation.

It is important to note that District Framework has been constituted in collaboration with both local and district municipalities. The writing up of District Framework has also been influenced by other municipalities' frameworks to learn good practices from other districts.

This Framework is binding on both the district as well as the local municipalities namely-

- Dihlabeng
- Maluti A Phofung
- Phumelela
- Setsoto
- Nketoana
- Mantsopa

## **2. PURPOSE OF THE FRAMEWORK**

In terms of the legislation, the district municipality must:

- Serve as guiding model for sustainable IDP throughout the Thabo Mofutsanyana District.
- Ensure that all role players are involved in the integrated planning processes of district municipality and local municipalities
- Ensure that all the local municipalities in District be guided by legislation in executing our role and responsibilities to the best of our knowledge.
- Strengthen intergovernmental relations in the Thabo Mofutsanyana District and to align and successfully co- ordinate IDP throughout the Thabo Mofutsanyana region.
- Educate and guide other role players throughout the Thabo Mofutsanyana Region relating to the business unusual' operation of local government, regarding aspects of IDP.
- Ensure that vigorous analysis of the needs being identified through public participation process in our communities on district and local municipalities level be identified and addressed in the integrated Development Processes
- Ensure and co-ordinate the effective use of resources.
- Ensure that the district and local municipalities are kept abreast with national, provincial legislation, policy and strategies which directly influence our processes through the IDP.
- Ensure the district and local municipalities utilize the legislation, policy and strategy in development planning across departments and for future reasoning throughout the Thabo Mofutsanyana Region.

Furthermore, the following measures will apply to ensure the above:

- Strategies arising from existing, approved IDPs both at the district and local level that have been implemented in past and will be continued
- The IDP Process both at the district and local levels will be guided by the agreed policy and principles of integrated development in the Thabo Mofutsanyana Region
- The latter will be considered when IDPs have been approved and implemented at all levels

## **3. LEGISLATIVE PROVISIONS**

The following pieces of legislation and policies plays pivotal role in the District Integrated Development Framework:

- Constitution of the Republic of South Africa of 1996
- Local Government: Structures Act, 117 of 1998
- Local Government: Municipal Structures Amendment Act, B51-2000
- Local Government: Systems Act, 2000 32 of 2000
- White Paper on Local Government, 1998
- The Municipal Systems Act and Regulations 32 of 2000
- The Municipal Finance Management Act 56 of 2003
- The Intergovernmental Relations Framework Act
- Disaster Management Act
- National Environmental Management Act
- Public Sector Procurement Reform in South Africa
- Disaster Management Act
- Municipal Planning Regulations

- Water Services Act
- Integrated Pollution and Waste Management for South Africa

#### **4. STATUS OF DEVELOPMENT PLANNING IN THABO MOFUTSANYANA DISTRICT MUNICIPALITY**

All the municipalities in the district have developed and adopted their fifth IDP Reviews. They are all in the Fifth year of their Fifth Generation Integrate Development Plans. District IDP Framework will be tabled in July 2025, where after Local Process Plans will be developed and tabled in August 2025.

#### **5. VISION, MISSION AND CORE VALUES OF THABO MOFUTSANYANA DISTRICT MUNICIPALITY**

##### **5.1 Vision**

Integrated, economically viable and developmental local government.

##### **5.2 Mission**

Continuously develop and improve living conditions of our communities by providing efficient and effective bulk services and create a conducive environment for economic opportunities and job creation.

##### **5.3 Core Values**

Transparency, Commitment, Cooperation, Openness and Consultation, Responsiveness, Effective Communication, Corporate governance, social responsibility, Service delivery in line with Batho Pele Principles, High level of professionalism, Integrity and Objectivity, Creativity, Fairness, Accountability, Respect, Ubuntu, Punctuality, Participation, Solution Orientated, Respect, Etiquette, Honor, Morale, Honesty.

#### **6. ROLES AND RESPONSIBILITIES OF THE DISTRICT AND LOCAL MUNICIPALITIES FOR CONTINUED AND LIAISON AND MANAGEMENT OF THE FRAMEWORK**

To successfully ensure continued liaison and coordination, the following operations throughout the Thabo Mofutsanyana District will apply

- Quarterly meetings of the IDP Managers and Coordinators throughout the Thabo Mofutsanyana to engage and coordinate IDP related matters that will arise
- These meetings will also afford the IDP Managers of the District the opportunity to monitor and evaluate progress relating to challenges experienced at local level and in consultation with the Municipal Manager make provision for assistance and or support in this regard to a particular municipality
- Workshops will be planned under the support of District Municipality which will influence the IDP Processes of the district and local municipalities.
- Workshops will be determined based on a particular need raised by the district and local municipalities.
- IDP Forum engagements will be held every three months with the Executive Mayor of the district as the Chairperson.
- Mayors and Municipal Managers, IDP Managers from the respective local municipalities and sector departments will be part where issues pertaining to the IDP Processes will be discussed and addressed.

## **7. THE PROCESS FOR DEVELOPING THE FRAMEWORK**

### **7.1 DISTRICT IDP**

The District IDP Framework is a high-level summary of the District Development Plan over a five-year period. The Framework indicates, amongst others, matters that require alignment and how this alignment and integration will be achieved

### **7.2 IDP PROCESS PLAN**

The IDP Process Plan is a time schedule of activities and events to be undertaken in the process of developing the actual District IDP, supporting IDP processes of the local municipalities to ensure alignment.

#### **7.2.1 CRITICAL ISSUES RELATED TO THE REVIEW OF THE IDP PROCESS**

The following issues remain critical throughout the 2026/ 2027 Development Plan Review process:

- The District IDP Framework shall inform the time schedule of both the district and those of the local municipalities
- The IDP process should align with the prescribed legislative timeframes
- Community involvement should be enshrined in the process from preparatory phase to approval and implementation phases of municipal IDPs
- The local municipalities IDP process should be informed by the ward level development concerns and needs
- In all phases of the IDP drafting, review and amendment process, the district's municipalities will inform the local municipalities of the processes
- Local Municipalities shall submit their considered and final approved IDP documents to the District Municipality.

### 7.2.2 PHASES OF THE IDP

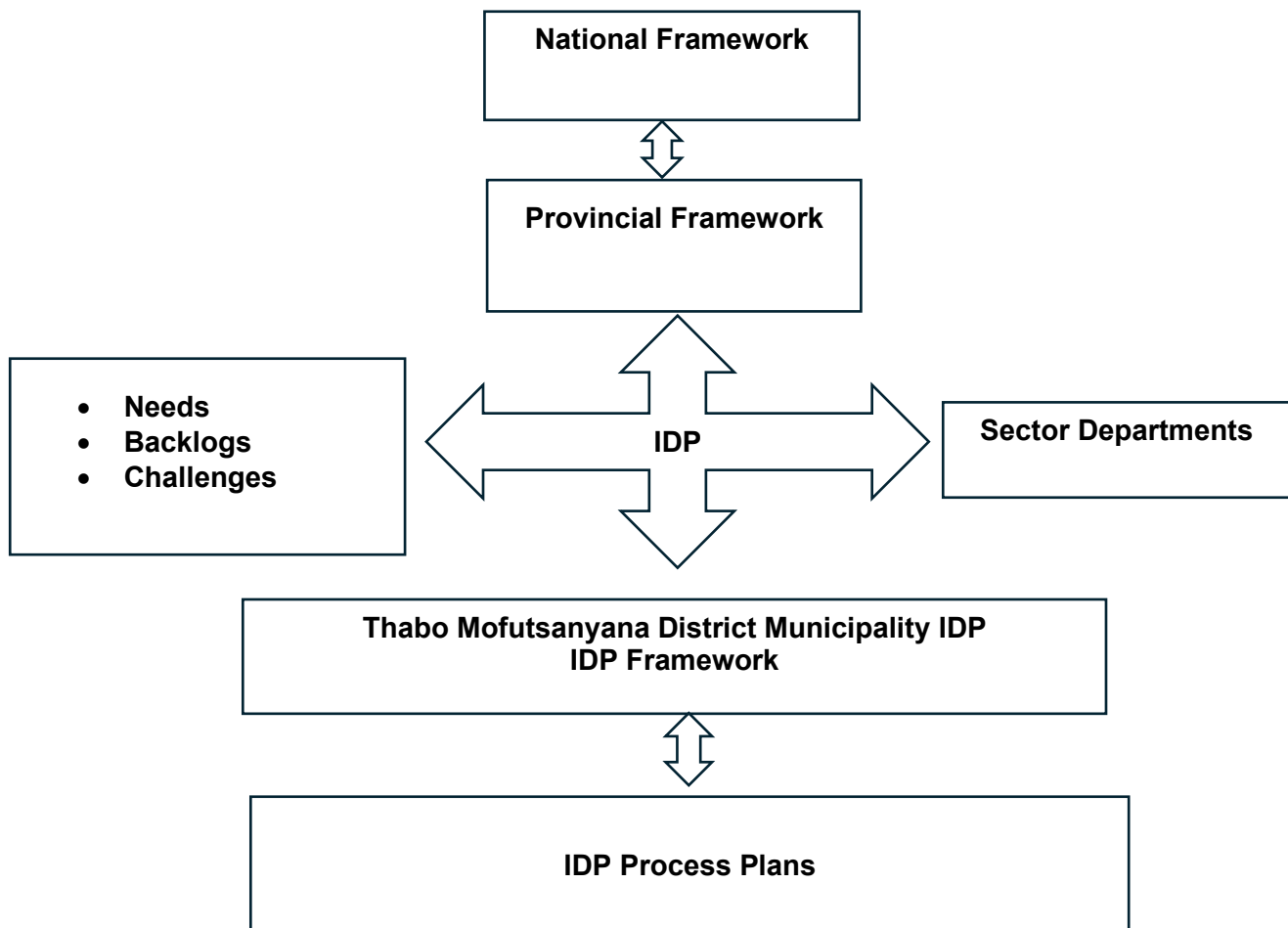
Phase	Activities	Key Issues	Timeframe
Preparation	<ul style="list-style-type: none"> <li>• Adoption of District Framework</li> <li>• Adoption of Time Schedules</li> </ul>	<ul style="list-style-type: none"> <li>• Legal Framework Analysis</li> <li>• Leadership Guidelines</li> <li>• Municipality Technical Development Analysis</li> </ul>	July 2025 to August 2025
Research, Information Collection and Analysis	<ul style="list-style-type: none"> <li>• Community and Ward Committee meetings</li> <li>• Stakeholder meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Community and Stakeholder Analysis</li> <li>• Institutional Analysis</li> <li>• Economic Analysis</li> <li>• Socio-Economic Analysis</li> <li>• Spatial Analysis</li> <li>• Environmental Analysis</li> <li>• In-depth Analysis and identification of Key Development Priorities</li> </ul>	31 October 2025
Development Strategies	<ul style="list-style-type: none"> <li>• District strategic planning sessions</li> <li>• Local Municipalities strategic planning sessions</li> <li>• IDP &amp; Budget Steering Committee meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Identifying Vision, Mission and Value System</li> <li>• Perform a Gap Analysis</li> <li>• Identify Key Performance Areas</li> <li>• Determine Strategies and Development Objectives</li> <li>• Link Key Performance Areas and Objectives to Sectoral Functions</li> </ul>	30 November 2025
Programmes and Projects	<ul style="list-style-type: none"> <li>• Municipality-wide Projects and Programmes</li> <li>• Community Level Projects and Programmes</li> </ul>	<ul style="list-style-type: none"> <li>• Performance Management and Development Systems</li> <li>• Identify capital projects</li> <li>• Identify Specific Programmes</li> <li>• Compile a Five-Year Operational Plan</li> </ul>	31 January 2026
Consolidation and Integration	<ul style="list-style-type: none"> <li>• District and Local municipalities to integrate all municipal sector plansintegration</li> </ul>	<ul style="list-style-type: none"> <li>• Integration of processes</li> <li>• Institutional Restructuring and Alignment</li> <li>• Compile and Integrated Communication Plan</li> </ul>	28 February 2026
Adoption, Public Participation and Approval	<ul style="list-style-type: none"> <li>• District and Local Municipal Councils to consider Draft IDPs</li> </ul>	<ul style="list-style-type: none"> <li>• Adoption by Municipal Council</li> <li>• District Alignment</li> <li>• Public Comments</li> <li>• National and Provincial Alignment</li> <li>• Compiling Municipal Budget</li> <li>• Final Approval by Municipal Council</li> <li>• Compiling Operational Plans</li> <li>• Monitor, Evaluate and Review Reporting</li> </ul>	31 March 2026
	<ul style="list-style-type: none"> <li>• Communities to comment on IDPs</li> </ul>		30 April 2026
	<ul style="list-style-type: none"> <li>• Final approval by District and Local Municipal Councils</li> </ul>		Completed by 31 May 2026



## 8. HORIZONTAL AND VERTICAL ALIGNMENT

The main responsibility of horizontal alignment lies with the Thabo Mofutsanyana Municipality. The District IDP Managers Forum will be utilized as the platform to ensure alignment between the local municipalities residing within the TMDM, as well as Provincial and National Departments.

The core component of vertical alignment will be through the district's established Technical Intergovernmental Relations engagements coordinated by the District Municipality. Alignment with Provincial Sector Departments may also be achieved. For this purpose, the Provincial IDP Managers Forum meetings and Provincial IDP Assessments will be deliberate.

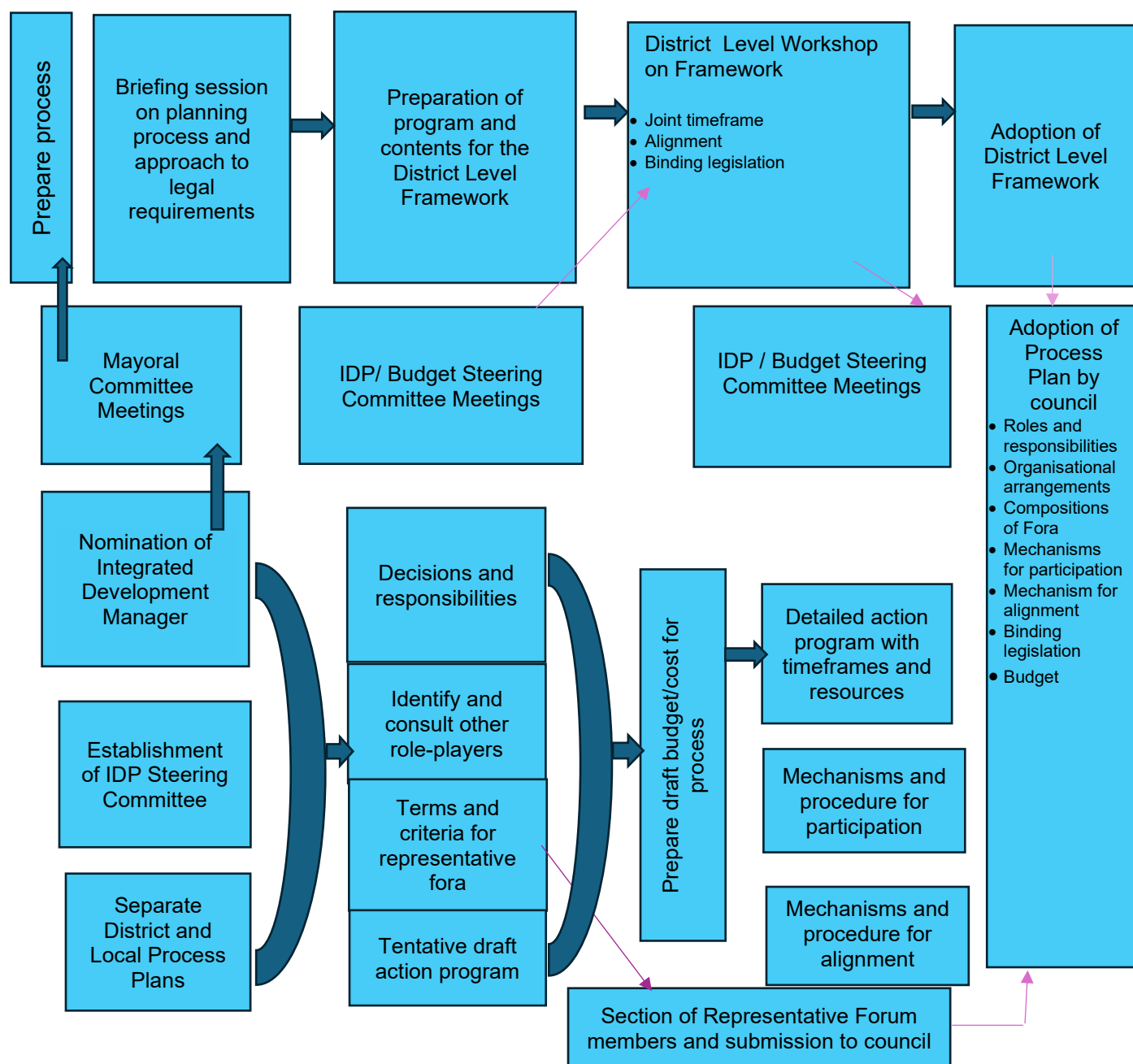


Matters that require alignment between the district and local municipalities and to be included in the IDPs are:

- IDP– District proposes that this be achieved through constant communication, dialogue, interaction, deliberations and engagements between the district and local Municipalities. In addition to the strengthened District IDP Managers Forum, the principles identified above be adhered to and assist towards the achievement of credible and sustainable IDPs.
- Development of a Green Economy – The District seeks to promote the enforcement of environmental by laws /Policy, and the identification of environmental projects and programmes which support local economic development initiatives
- Bulk infrastructure development - To be achieved through the strengthening of the District Infrastructure planning Forum and the development of a comprehensive bulk infrastructure development plan.

- Bulk water supply systems – Through the identification of development transitions and through the platform of the Infrastructural Planning Forums.
- Bulk supply of electricity and the implementation of alternative energy transitions.
- Regional wastewater
- Sewerage disposal
- Waste management, education and regional landfill site construction and administration
- Municipal roads
- Integrated Transport Planning
- Information and Communication Integrated and Governance Technologies
- Performance Management and Development Systems-Through the identification of assessment criteria and pre-determined objectives
- Regulation of Passenger Transport Services
- Municipal Health Regulations
- Skills Development
- Expanded Public Works Programme
- Disaster Management and firefighting Services
- Establishment, Control and Conduct of Fresh Produce Markets
- Local Economic Development
- Tourism Development-Through extensive marketing of the entire district and the promotion of new products and experiences

## 9. DISTRICT LEVEL FRAMEWORK



## **10. KEY ROLE PLAYERS**

- National Planning Commission
- All Sector Departments
- State-Owned Enterprises
- Private Sector
- Business Sector
- Community Based Organisations
- Non-profit Organisations
- Political Parties
- Organised Labour
- Faith Based Organisations
- Ward Committees
- Councillors
- Community Development Workers
- Any other relevant stakeholders.
- House of Traditional Leaders

## **11. THABO MOFUTSANYANA DISTRICT MUNICIPALITY'S STAKEHOLDER ENGAGEMENTS**

The Thabo Mofutsanyana Municipality will also engage district wide stakeholders as part of its five-year 2022/2023- 2026/2027 IDP process. This will be mainly through the utilization of established District Technical Intergovernmental Relations Fora. The objectives of these engagements in District will be to identify developmental concerns and possible district wide solutions for discussion with the Steering Committee and a Strategic Workshop with Council. The outcomes of these sessions will be included in District's IDP 2026 /2027.

The district will also utilize the Provincial IDP Forum which is tentatively scheduled for September 2025 as the platform to engage with sector departments on critical developmental issues that emanated from their previous individual IDP Public Participation engagements. Progress with regards to fast tracking long term Provincial IDP Fora shall also be placed under spotlight.

Provincial IDP Fora will further be used as the platform where sector departments must present their budget allocations to the locals for the coming financial year. IDP, Budget and Service Delivery and Budget Implementation Plan alignment should be incorporated into the Draft IDP for tabling at Council the end of March 2026

## **13. COMPONENTS OF INCLUSION IN MUNICIPAL IDP**

The contents of the district and each local municipality IDP need not necessarily be similar, but for the sake of alignment it is accepted that at least the following components will be provided to ensure alignment of districts and local municipalities IDPs.

Component	Activity
<b>Clear Analysis of Municipal Reality &amp; Clear Development Strategy</b>	<ul style="list-style-type: none"> <li>• Socio-economic analysis of municipal area: Ward-based profiling within the municipal area (exclude District IDP)</li> <li>• Clear long term development vision-Spatial Development Framework</li> <li>• Clear economic development strategy (to broaden economic participation through skills development and higher investment rate)</li> <li>• Clear strategy for people development (skills / health / education)</li> <li>• Clear actions for development of natural resource base</li> <li>• Action for integrated human settlement (spatial planning logic)</li> <li>• Sectoral plans in support (water, transport, energy, landreform)</li> </ul>
<b>Targeted Basic Services and Infrastructure Investment</b>	<ul style="list-style-type: none"> <li>• Basic service provision that addresses national targets for basic service provision (water, sanitation, electricity and waste removal)</li> <li>• Comprehensive Bulk Infrastructure Planning</li> <li>• Clear medium to long term infrastructure provision strategy: Targeting of services and infrastructure to specific areas</li> <li>• Maintenance of infrastructure is addressed</li> <li>• MIG and other infrastructure grants are optimally utilized</li> </ul>
<b>Community Involvement in Planning and Delivery</b>	<ul style="list-style-type: none"> <li>• Ward Committee re-establishment (Where not active)</li> <li>• Ward Committee Induction and training</li> <li>• Communication and capacity building on IDP through council and ward structures</li> <li>• Sector involvement in the IDP</li> </ul>
<b>Institutional Delivery Capacity within Municipality</b>	<ul style="list-style-type: none"> <li>• Institutional Framework and structure review</li> <li>• Clear project and service delivery plans</li> <li>• Budget linked to IDP priorities and projects</li> <li>• Clear performance indicators for IDP implementation: services/project</li> <li>• Internal skills, systems and implementation responsibilities</li> </ul>
<b>Alignment with National and Provincial Programmes</b>	<ul style="list-style-type: none"> <li>• IDP addresses national and provincial strategies (economic, social and environmental (i.e. National Spatial Development Perspective, Provincial Growth and Development Strategies &amp; MTDP )</li> <li>• District and Local Municipal IDP have shared strategic priorities</li> <li>• Sharing of resources between spheres of government in the IDP</li> </ul>

## 14. REQUIREMENTS TO BE INCLUDED IN THE MUNICIPAL IDPS

### Core Components

•

### Strategic Plans

- Spatial Development Framework
- Integrated Environmental Management Plan
- Local Economic Development Strategy
- Integrated Human Settlement Plan

### Input Sector Plans

- Integrated Waste Management Plan
- Air Quality Management Plan
- Local Integrated Transport Plan
- Water Services Development Plan
- Integrated Energy Plan
- Sport and Recreation Plan

### **Strategy Support Plans**

- Disaster Management Plan
- Comprehensive Bulk Infrastructure Plan

### **Implementation Support Plans**

- Medium-Term Revenue and Expenditure Framework
- Institutional Plan

## 15. TIMETABLE FOR THE DISTRICT ALIGNMENT EVENTS-PROGRAM OF ACTION

PHASE	ACTIVITIES	TIMEFRAME
Initiation	<ul style="list-style-type: none"><li>• Adoption of District Framework (Review)</li><li>• Adoption of Time Schedules</li></ul>	Completed by August 2025
Analysis	<ul style="list-style-type: none"><li>• Community and Ward Committee meetings</li><li>• Stakeholder meetings</li></ul>	Completed by 31 October 2025
Strategies	<ul style="list-style-type: none"><li>• Strategic workshops</li></ul>	Completed by 30 November 2025
Projects	<ul style="list-style-type: none"><li>• Municipality-wide Projects/Programmes</li><li>• Community Level Projects/Programmes</li></ul>	Completed by 31 January 2026
Integration	<ul style="list-style-type: none"><li>• District and Local municipalities to integrate all municipal sector plans integration</li></ul>	Completed by 28 February 2026
Council consideration	<ul style="list-style-type: none"><li>• District and Local Municipal Councils to consider Draft IDP</li></ul>	Completed by 31 March 2026
Public Participation	<ul style="list-style-type: none"><li>• Communities to comment on IDPs</li></ul>	Completed by 30 April 2026
Council adoption	<ul style="list-style-type: none"><li>• Final approval by District and Local Municipal Councils</li></ul>	Completed by 31 May 2026

PROGRAMME OF ACTION				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
Aug 2025	Tabling of the process plan to Council	Executive Mayor & Speaker	Tabling of the final process plan to Council. Sec 21, 22 & 23 MFMA, Sec 34 of MSA	Strategy and planning and tabling
Aug 2025	IDP & BAUDGET Steering Committee meeting	Municipal Manager, Senior Management, IDP & PMS Manager and Budget office	Internal Consultation: Presentation of KPA's IDP and Budget Process Plan. Distribution of Budget input forms for operational budget.	Research, Information Collection and Analysis
Aug 2025	Advertise budget and IDP time schedule in terms of budget consultation policy	IDP and Budget Officials	Placement of a Budget and IDP time schedule on the local Newspaper or Municipal website	
Aug 2025	Compile and submit Municipal Audit File and Annual Finance	Accounting Officer	Compile and submit Municipal audit file and Annual Financial Statements to Auditor-General for Auditing	
Sep 2025	Implement Budget and IDP time schedule of key deadline	IDP & Budget and Treasury office	Commence with the implementation of Budget and IDP Timeline	
Oct 2025	Submit monthly report on the Budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	
Oct 2025	Table in council quarterly consolidated report for the period ending 30 September	Budget and Treasury office	Table in council quarterly consolidated report for the period ending 30 September and submit report to Provincial Treasury and the Auditor General	



PROGRAMME OF ACTION				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
Oct 2025	Submit quarterly (section 52) report for the period ending September on the implementation of the budget and the state of affairs of the municipality to council	Budget and Treasury office	Submit Quarterly (Section 52) report for the period ending September on the implementation of the Budget and the state of affairs of the Municipality to Council	Strategy and planning
Nov 2025	Place Quarterly (Section 52) report on the Budget implementation on the website	Budget and Treasury office	Place Quarterly (Section 52) report on the Budget implementation on the website	Development Objectives and Strategies
Nov 2025	Submit monthly report on the Budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	
Dec 2025	Submit monthly report on the Budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	
Jan 2026	Submit monthly report on the Budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the Budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	

Programme of Action				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
Jan 2026	Where necessary consider tabling and approval of an adjustment budget	Council, Executive Mayor and Municipal Manager	Hearing and tabling of the 2024/2025 budget review to the Council and Public. Tabling 2024/2025 projects and budget. The first 2024/2025, 2025/2026 and 2026/2027 draft MTREF to the council	Integration
Jan 2026	Table in Council mid-year financial report for the period ending December	Budget and Treasury office	Table in Council mid-year financial report for the period ending December	
Jan 2026	Submit quarterly (section 52) report for the period ending September on the implementation of the budget and the state of affairs of the municipality to council	Budget and Treasury office	Submit quarterly (section 52) report for the period ending September on the implementation of the budget and the state of affairs of the municipality to council	
Feb 2026	Place Quarterly (Section 52) report on the budget implementation on the website	Budget and Treasury office	Place Quarterly (Section 52) report on the budget implementation on the website	
Feb 2026	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	
Feb 2026	Submit the tabled adjustments budget to the Provincial Treasury, National Treasury and other relevant spheres of Government	Budget and Treasury office	Submit the tabled adjustment budget to the Provincial Treasury, National Treasury and other relevant spheres of Government	

Programme of Action				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
Mar 2026	Issue out budget input forms to the head of Department	Budget and Treasury office	Issue out budget input forms for the commencement of the budget preparation	Adoption, Public Participation and Approval
Mar 2026	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	
Mar 2026	IDP & Budget Steering Committee Meeting	Municipal Manager, Senior Management, IDP/PMS and Budget office	Internal Consultation: Presentation of the consolidated budget input forms for draft budget	
Mar 2026	Print and Distribute all IDP & Budget documents prior to meeting at which budget is tabled	Budget and Treasury office	Print and Distribute all IDP & Budget documents prior to meeting at which budget is tabled	
Mar 2026	Table to council the annual IDP & Budget with supporting documents	Executive Mayor and Municipal Manager	Tabling to Council the 2024/2025, 2025/2026 and 2026/2027 draft budget and the two outer years including budget related policies	
Mar 2026	Publicise the tabled annual IDP & Budget and accompanied by the budget documentation	IDP & Budget and Treasury office	Make public the tabled annual budget that is accompanied by budget documentation and invite the community representatives, thereafter submission must be handed in to the Provincial Treasury, National Treasury, and other affected organs of state	

Programme of Action				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
Apr 2026	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	Adoption, Public Participation and Approval
Apr 2026	Commence process of consultation on tabled budget, publicise and conduct public hearings and meetings with Wards, Provincial Treasury, National Treasury and other organs of state making a budget submission. Publish ward based information forward councillors	Budget and Treasury office	Commence process of consultation on tabled budget, publicise and conduct public hearings and meetings with Wards, Provincial Treasury, National Treasury, and other organs of state making a budget submission. Publish ward based information forward councillors	
Apr 2026	Submit quarterly (section 52) report for the period ending September on the implementation of the budget and the state of affairs of the municipality to council	Budget and Treasury office	Submit quarterly (section 52) report for period ending 31 <sup>st</sup> March on implementation of the budget and financial state of affairs of the municipality to council	
May 2026	Place Quarterly (Section 52) report on the budget implementation on the website	Budget and Treasury office	Place Quarterly (Section 52) report on the budget implementation on the website	

Programme of Action				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
May 2026	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury in terms of section 71 and section 66 of the MFMA	Adoption, Public Participation and Approval
May 2026	Print and distribute all the budget documents prior to the meeting to which budget is approved	Budget and Treasury office	Print and distribute all budget documents prior to meeting at which budget is approved	
May 2026	Consider approval of the annual IDP & budget	Executive Mayor, MAYCO & Municipal Manager, Senior Management, IDP & PMS, and Budget office, Stakeholders & Community	Consider approval of the 2024/2025, 2025/2026 and 2026/2027 MTREF budget	
Jun 2026	Submit monthly report on the budget to the Executive Mayor, Provincial Treasury and National Treasury	Budget and Treasury office	Submit monthly report on the Budget to the Executive Mayor, Provincial Treasury and National Treasury	Publication
Jun 2026	Approve annual IDP & budget by Council resolution	Executive Mayor, MAYCO & Municipal Manager, Senior Management, IDP & PMS, and Budget office, Stakeholders & Community	Approve annual Budget by Council and get a resolution	
Jun 2026	Submit approved Budget to Provincial and National Treasury	Budget and Treasury office	Submit approved Budget to Provincial Treasury and National Treasury	

Programme of Action				
MONTH	ACTIVITY	RESPONSIBLE	DELIVERABLES	PHASES
Jun 2026	Publicise the 2023/2024 Approved IDP & Budget on the Municipal Website and local Newspaper	IDP, Budget and Treasury office	Publicise the approved IDP & Budget documents in terms of the MFMA SEC 22 (a) and (b)	Publication

## **16. MUNICIPAL PUBLIC PARTICIPATION**

- In terms of Section 152 of the Constitution of South Africa (1996), dealing with the objectives of local government
- In both the Municipal Structures Act (Structures Act) and the Municipal Systems Act (Systems Act) a statutory framework is established that broadly outlines a system of participatory democracy.
- The structures Act gives the bare bones of a ward committee system while the Systems Act dedicates chapter 4 to community participation.

### **16.1 OBJECTIVES OF LOCAL GOVERNMENT**

- Providing democratic and accountable governance,
- Ensuring sustainable service delivery,
- Promoting social and economic development,
- Fostering a safe and healthy environment, and
- Encouraging community involvement.

### **16.2 OBJECTIVES OF PUBLIC PARTICIPATION**

The objectives of community / public participation should be :

- Providing information to citizens
- Getting information from and about citizens
- Improving public decisions, programmes, projects and services
- Enhancing acceptance of public decisions, programmes, projects and services

## **17. INFORMATION**

Obtained through any public participation process which may impact on the IDP of another municipality (Local or District), or which must be included in the relevant municipality's IDP, must be relayed to the IDP Managers of the relevant municipality as soon as possible. The information from the local municipality regarding their public participation needs to be forwarded to the district municipality as soon as the municipalities have done their analysis of community needs.

### **17.1 FEEDBACK TO THE PUBLIC**

This must be regarded as equally important as participation and must be undertaken in a structured way both at district and local as determined in each municipality's process plan, but with a minimum requirement of feedback twice a year.

Each local municipality will be responsible for their own public participation during their IDP process. Important to this process is that the Municipalities extend invitations to District, via the Office of their Municipal Managers, to these workshops and, if so required, clearly indicate the support needed from District with the facilitation or coordination of these workshops.

The outcomes of local public participation processes must be communicated to District, via the District IDP Managers Forum as soon as the municipalities have completed the analysis phase of their IDP process and by no later than the end of November 2025.

Following the consideration of the review of the Five-year (2022/23 - 2026/27) IDPs by the Districts' Municipal Councils at end of March 2026, the Draft IDP documents should be published for all members of the community to comment on gaps and successes of the IDP. All public comments raised during this period shall be taken into consideration before the district's fifth review of the five years IDPs 2022/23 - 2026/2027 submitted to their respective Councils for final adoption.

#### Procedures and principles for monitoring the planning process

- Each municipality is responsible for monitoring its own process and for ensuring that the agreed principles and programmes for the framework are adhered to.
- Each municipality will use its IDP Representative Forum and IDP Steering Committee together with the IDP Manager concerned as the responsible monitoring agent.
- The monitoring agent is responsible for reporting on progress/problems upward to the Council and Mayoral Committee concerned and downward to officials and functionaries.
- The IDP Representative forum must also monitor the process.

### **18. AMENDMENT OF THE FRAMEWORK**

The following procedures and principles will apply to addressing any departure/amendment to the Framework and/or the planning process as such: -

- The forum of IDP Managers / Coordinators referred to above meets after each phase in the IDP process to evaluate progress and to identify where changes, amendments or departures to or from both the framework and the planning process are required.
- Each municipality must notify District within five (5) working days of any departure from its Action Plan that may have an impact on district-level activities and programmes (e.g. the identification of local priorities is delayed and therefore the district-level strategic workshop on priorities would have to be postponed).
- Thabo Mofutsanyana District Municipality IDP Manager in conjunction with IDP Managers of the respective local municipalities deals with the process and ensures that all proposals for departure/amendment are reported to role players and that their comments are invited.
- Thabo Mofutsanyana District Municipality IDP Manager and the IDP Managers of the respective local municipalities will amend the framework and submit to the respective local municipalities' mayoral committee and councils for approval.
- The section framework will also be discussed at District Forum meetings for inputs from respective role players.

### **19. CONCLUSION**

The Thabo Mofutsanyana District Municipal IDP Framework aims to bind both the district municipality and the local municipalities through joint consultation, coordination and alignment between the planning processes. The Framework also aims to establish structures that could be of use to improve municipal IDP processes and at the same time provide the mechanisms that could be utilized to monitor and evaluate the IDP development process.

Lastly, the Thabo Mofutsanyana District Municipal IDP Framework must be seen as the tool for the district to ensure that interrelated parallel planning processes within the district are used to obtain maximum advantage for the district as a whole thus leading to credible and legally compliant IDP and development within the



district and meeting the socio-economic challenges through risk mitigation, accurate and concise budgeting and performance monitoring.